



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-IS

23 JUL 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #7-1, Commander's Installation Safety

1. REFERENCE.

- a. Army Regulation 385-10, Army Safety Policy.
- b. ATP 5-19, Risk Management.
- c. DODI 6055.04, DOD Traffic Safety Program.

2. PURPOSE. To provide guidance on the Installation Safety Program.

3. APPLICABILITY. This policy applies to all Service Members and Civilian personnel on U.S. Army Garrison, Fort Hunter Liggett (USAG FHL) sites.

4. POLICY.

a. As Commander USAG FHL, I am the Installation Safety Officer. The Command Sergeant Major shares this responsibility as my Safety Noncommissioned Officer. This is a role we take very seriously. Safety is the first priority in mission accomplishment throughout the Garrison.

b. All Directorates provide an Additional Duty Safety Officer (ADSO) on orders to act as the activity safety representative. The ADSO is required to attend monthly safety meetings, complete required training, and perform at a minimum a monthly inspection of their activity and upload results in the Installation Safety Office (ISO) sharepoint.

c. Accident prevention is every Commander's and Supervisor's responsibility. Commanders and supervisors will integrate Risk Management (RM) in all operation plans, training exercises, vehicle movements, and industrial work sites. Soldiers will conduct RM for all activities both on and off duty. I expect you to implement risk assessments down to the lowest supervisory level. Do not put your Soldiers or Civilians at unnecessary risk; use risk mitigation to prevent injuries.

d. Privately Owned Vehicle (POV) accidents remain the Army's number one cause of death and serious injuries. All motorcycle drivers are certified by the Motorcycle Safety Foundation (MSF) and wear designated Personal Protective Equipment (PPE) before

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driving their vehicle on the Garrison. It is mandatory that all Soldiers wear PPE at all times when riding, either on or off post.

e. Leaders will ensure that Soldiers complete the on-line POV Risk Assessment prior to being released for leave or pass, when operating a POV on a trip exceeding 225 miles, travel distance, from their place of duty. The self assessment is titled, "Travel Risk Planning System" (TRIPS), and is located on the Combat Readiness Center website @ <https://www.crc.army.mil>.

f. All personnel walking or running along installation roadways during periods of limited visibility (dawn, dusk or inclement weather) will wear a reflective belt or vest.

g. Soldiers and Civilian employees are encouraged to report unsafe work conditions and will report work related injuries or illness to their supervisor.

h. Swimming is only authorized at the Fitness Center Swimming Pool.

5. PROPONENT. The Installation Safety Office is the proponent for this policy at (831) 386-2790 and <http://www.liggett.army.mil/sites/installation/safety>.


JAN C. NORRIS
COL, SC
Commanding

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