



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMHL-PA

23 JUL 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG FHL Policy #12-2 - Public Requests for Support or Use of Fort Hunter Liggett Facilities

1. REFERENCES.

- a. Army Regulation 350-19, The Army Sustainable Range Program.
- b. Army Regulation 360-1, The Army Public Affairs Program.
- c. DA PAM 385-63, Range Safety.
- d. Fort Hunter Liggett Regulation 350-2, Training at Fort Hunter Liggett (FHL).

2. PURPOSE. To establish guidance for authorizing public requests for support or use of FHL Facilities.

3. APPLICABILITY. This policy applies to all external organizations and private citizens requesting support or use of FHL facilities. This policy does not apply to Department of Defense access privileges previously granted to affiliated organizations, hunting and fishing programs, licensed real property agreements, or support to civil authorities as consistent with public law and Army Regulation.

4. POLICY. FHL regularly receives requests from external organizations and individuals for support and use of FHL, however, many of the proposed activities are inconsistent with FHL or the Army's mission and do not provide a clear benefit to the Army. In addition, public use of Army facilities presents numerous safety, security, and resource management concerns that could adversely affect the Installation's mission. The Garrison Commander or designated representatives approve requests for support or use of FHL facilities.

a. Requests are submitted using FHL Form #3: Request for Support or Use of FHL Facility to the FHL Public Affairs Office at least 45 days in advance of proposed activity. All information must be completed or will be returned. This form is found at www.liggett.army.mil/public_affairs.

b. The PAO will notify the requestor of the final decision in writing and will address special conditions that apply. The Army may revoke approved requests with no notice.

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5. PROPONENT. The Public Affairs Officer is the proponent for this policy and can be reached at (831) 386-2690.


JAN C. NORRIS
COL, SC
Commanding

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