



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMWE-FHL-PW

04 AUG 2011

MEMORANDUM FOR USAG FHL Soldiers and Civilians

SUBJECT: FHL Policy # _55_, Commercial Endeavors and Yard Sales in Army Family Housing

1. REFERENCE. Army Regulation 420-1, Facilities Management, Chapter 3 Housing Management, dated 12 February 2008.
2. PURPOSE. To provide guidance to U.S. Army Garrison (USAG) residents and personnel on engaging in commercial activities in Army Family Housing Fort Hunter Liggett.
3. APPLICABILITY. These procedures are applicable to all residents of USAG Army Family Housing.
4. POLICY. The Garrison Commander encourages commercial activities in USAG Army Family Housing. Commercial activities consistent with USAG community standards of courtesy and mutual respect will benefit the military community by making more services available in this remote location and by providing pecuniary benefit to USAG residents of Army Family Housing locally. Yard Sales will also be allowed in Army Family Housing the first Saturday of October, January, April, and July.
5. APPLICATION REQUIREMENTS. Applications for permission to operate a business in Army Family Housing will be made in writing through the Fort Hunter Liggett Housing Office to the Garrison Commander and include the following:
 - a. The name, residence, and name of proposed business;
 - b. A statement describing the proposed business activity, including any impacts by business patrons on neighborhood noise, views or parking;
 - c. Copies of any professional training and/or licenses issued by any jurisdiction within the United States;
 - d. A statement of agreement to advertise only in approved locations on post and to refrain from uninvited personal solicitation of services;
 - e. A statement of agreement to indemnify and hold the Government harmless from any liability arising from the operation of the business.

IMWE-FHL-PW

SUBJECT: FHL Policy # _55_, Commercial Endeavors in Government Family Housing

6. APPLICATION PROCEDURES. Applications for permission to operate a business in USAG Government Family Housing will be submitted to the Housing Manager, Building 229, for tracking. The Housing Manager will utilize a Staff Coordination, Approval and Routing Sheet (FHL Form 2-R) as follows:

a. To the Director of Public Works for consideration of potential costs or impact to the Government, such as utilities and physical impact, and potential interference with community tranquility or safety;

b. To the Director of Family, Morale, Welfare & Recreation for consideration of potential competition or duplication of services;

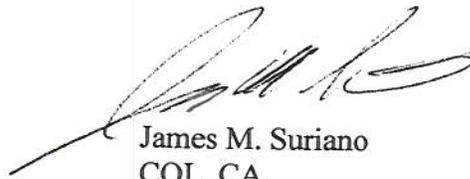
c. To the Army and Air Force Exchange Service Manager for consideration of potential competition or duplication of services;

d. To the Command Judge Advocate for consideration of Federal, State and local laws and licensing requirements, and potential government liability;

e. To the Command Group for final approval.

7. APPLICATION APPROVAL. Upon approval, the business owner will receive permission to operate for one year, subject to revocation at any time by the Garrison Commander.

8. PROPONENT. The Housing Office is the proponent for this policy. POC is the Housing Manager at (831) 386-2075.



James M. Suriano
COL, CA
Commanding