



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT
BUILDING 238 CALIFORNIA AVENUE
FORT HUNTER LIGGETT, CA 93928-7000

IMWE-CST-PA

25 FEB 2010

MEMORANDUM FOR USAG FHL Soldiers and Civilians

SUBJECT: FHL Policy# 34, Participation in the Monterey County Reads Program

1. **PURPOSE.** To provide guidance to USAG personnel on participating in the Monterey County Reads Program. This policy applies to all personnel assigned to and/or under the operational control of the USAG Fort Hunter Liggett.

2. **APPLICABILITY.** These Procedures are applicable to all civilian and military personnel assigned to and or under the operational control of USAG Fort Hunter Liggett.

3. **POLICY.** Consistent with accomplishment of our core mission, it is the policy of this command to encourage, to the maximum extent possible, the participation by Fort Hunter Liggett personnel in the Monterey County Reads Program. Fort Hunter Liggett does not have schools for our children located on post; therefore, we are supported by the local county school systems. For the benefit of our children and to foster more positive relationships with our neighboring communities, it is important that as Department of Defense service members and employees we understand and promote this reading program.

a. Some of key points for implementing this program are:

(1) Supervisors may approve administrative leave, based on mission availability and requirements, for individuals to participate in this important program.

(2) Participation in this program is available to all, both military and civilian. Participation by contract personnel is within the sole purview of the contract employees' supervisors and may result in deduction of the time from payments made under that contract.

(3) The US Army supports this program because it directly impacts the families and children from our installation, and can positively affect our relationship with our local neighboring communities.

4. **PROPONENT.** The Public Affairs Office is the Command proponent for this policy. POC is the Chief of Public Affairs at (831) 386-2690.


JAMES M. SURIANO
COL, CA
Commanding