



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY COMBAT SUPPORT TRAINING CENTER AND  
US ARMY GARRISON FORT HUNTER LIGGETT  
BLDG 238, CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

IMWE-CST-ZA

30 May 2007

MEMORANDUM FOR PATRONS OF CSTC DINING FACILITIES

SUBJECT: CSTC Policy #5, Dining Facility Procedures and Dress Code Policy

1. REFERENCES.

- a. AR 30-22, The Army Food Program, 10 May 05.
- b. DA Pam 30-22, Operating Procedures for the Army Food Program, 30 Aug 02.

2. APPLICABILITY. This policy is applicable to all personnel subsisting in the Garrison DFAC.

3. POLICY.

a. Personnel authorized to be subsisted.

- (1) Active Duty Service Members.
- (2) Reserve Component Service Members conducting annual training, while conducting inactive duty training, or are on active duty orders.
- (3) Military personnel, in a permanent change of station (PCS) status, and their family members (as noted on orders). A copy of the military members PCS orders must be presented for identification.
- (4) Distinguished civilian guest or VIPs conducting official military business, accompanied by the Commander, Deputy to the Garrison Commander or designee. An advance written or verbal notification to Food Service Operation will be made.
- (5) Traveling Civilian Employees in a travel status authorized and directed use of a dining facility on their DD Form 1610.

b. Standards of Conduct.

- (1) All personnel will conduct themselves in a professional manner.
- (2) Personnel will not engage in loud or boisterous outbursts or conversation.
- (3) The use of profanity or obscene gestures is strictly prohibited and will not be tolerated.

(4) Removal of dining facility property is prohibited. Unless specifically selecting a “carry out meal”, one piece of fruit, one yogurt, or one pre-packaged pastry is authorized for carry out.

(5) The filling of Camelbaks, canteens, or personal containers from the soda, milk, or juice dispensers is prohibited.

c. Standards of Dress.

(1) Military and civilian clothing will not be mixed. Military uniforms will be worn in accordance with the appropriate Service’s regulation.

(2) Physical fitness uniforms are allowed but must not be soiled, excessively wet, or present an offensive odor.

(3) Headgear will not be worn unless working in the kitchen or on the serving line.

(4) Clothing that is ripped or soiled that presents an unhealthy or unclean appearance is not allowed in the dining facility.

(5) Undergarments will not be worn as outer garments, including white or brown T-shirts. Rollers, shower caps and pin curls are not allowed.

(6) Shoes must be worn at all times. Shower shoes (Flip – Flops) are not authorized in the dining facility.

(7) Field gear, back packs/book bags, unit guidons, etc. will be stored on the hooks provided near the sign-in sheet.

(8) Shirts must be worn at all times. Shirts must cover the armpits and body torso. Shirts must not display profanity or obscene sketches, pictures, or remarks.

(9) Weapons are authorized in the dining facility. Weapons must be properly cleared, magazine removed, and selector lever on SAFE prior to entering the facility.

4. PROPONENT. The CSTC Director of Logistics is the proponent for this CSTC policy. Exceptions and question regarding this policy letter should be directed to the Food Program Manager (Full Food Service) at commercial (925) 875-4207.

  
KEVIN R. RIEDLER  
COL, OD  
Commanding