



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY GARRISON FORT HUNTER LIGGETT  
BUILDING 238 CALIFORNIA AVENUE  
FORT HUNTER LIGGETT, CA 93928-7000

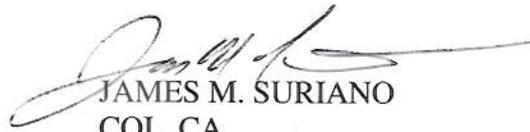
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21 JUL 2009

MEMORANDUM FOR USAG FHL Civilian and Military Staff

SUBJECT: FHL Policy #3, Commander's Open Door Policy

1. REFERENCE. AR 600-20, Army Command Policy, 13 May 02
2. PURPOSE. To provide guidance to civilian and military personnel assigned to or under the command of the Garrison Commander.
3. APPLICABILITY. These procedures are applicable to civilian and military personnel assigned to and under the operational control of the Garrison Commander.
4. POLICY.
  - a. All Soldiers, employees, supervisors, and management officials have the opportunity to voice their concerns to their chain of command. Leaders, at all levels, will make themselves available to the subordinates. As the Garrison Commander, my door is open to anyone.
  - b. Before seeking to use this Open Door Policy, I encourage you to surface the issue with your chain of command utilizing grievance, appeal, and complaint procedures.
  - c. If your chain of command is unresponsive, cannot solve the problem, or if the matter is too sensitive to discuss with your supervisor or director, you may make an appointment to see me by contacting the office of the Garrison Commander at (831) 386-2505.
5. PROPONENT. The office of the Garrison Commander is the proponent for this policy at (831) 386-2505.

  
JAMES M. SURIANO  
COL, CA  
Commanding